**City of Grand Mound**

**City Council Meeting Minutes**

**615 Sunnyside St. Grand Mound, IA 52751**

**March 12th, 2018**

Mayor Crosthwaite called the City Council meeting to order at 7:00 p.m. Council members present were; Stearns, Brix, Fischer, & Beuthien. Council Member, Olson was absent.

Motion by Brix, second by Fischer, to accept and approve the consent agenda, including the non-recurring items; 717 Smith St. Building Permit (Storage Units) & 903 Dewitt St. Building Permit (Sign); and the following Detail Resolution. Ayes All.

**VENDOR DESCRIPTION AMOUNT**

ALLIANT ENERGY UTILITIES $2,198.96

AFLAC EMPLOYEE PD INSURANCE $305.64

BERNIES HEATING FD HEATER $2,186.00

CLINTON CO. SHERIFF POLICE CONTRACT $1,336.50

CLINTON CO. RECOR. PINTER RELEASE $7.00

DEWITT OFFICE CTR HP INK $450.89

DIVA & TEJ FOOD & GAS JAN/FEB FUEL $791.37

EFTPS FEDERAL WITHHOLDING $1,369.03

ECINIC LAGOON CALIBRATIONS $1,031.50

FTSB BANK FEES/NSF PROCESSING $20.00

GIS BENEFITS EMPLOYEE PD LIFE INS $5.90

GMCCC PHONE/NET/FAX/FD BLD $393.12

GARY HINTZ CONTRT SNOW REMOVAL $437.50

GM BALL CLUB OUTHOUSE REIMB 07/2017 $520.00

HAWKINS WATER CHEMICALS $307.38

IAMU TRAINING: PW DEPT $50.00

IAMU DUES $822.96

IPERS IPERS $1,067.84

ISG FINAL DESIGN: ALLEY $5,000.00

JD FINANCIAL WATER/STREET SUPPLIES $42.49

KUNAU IMPLEMENT SNOW PLOW PARTS/REPAIRS $943.59

PAT SCHULTZ CEMETERY SERVICES $20.00

OBSERVER PUBLICATIONS $135.26

ODD JOBS GRAVE DIGGING $840.00

PORSHA FENDER UB DEPOSIT REFUND CK $14.62

PILLERS & RICHMOND LEGAL FEES $532.00

QCC MIDWEST LIFT-OFF CHEMICALS $1,129.10

QCC MIDWEST AUTO RESIDUE RINSE $199.21

RAYNOR DOOR PW SHOP DOOR REPAIRS $990.00

SHAWN MCMAHON UB DEPOSIT REFUND $6.22

STATE HYG. LAB SW TESTING $26.00

SHRED-IT DOCUMENT SHREDDING SERV $87.31

TOTAL SEPTIC (VOID CK#19825 OUTHOUSES) ($520.00)

WELLMARK INSURANCE $2,344.18

U.S. CELLULAR PW CELL PHONE $69.18

WGML GA 28E AGREEMENT $2,100.00

STEVE KILBURG FEB WAGES- FULL TIME $3,137.53

MELISSA CONNER FEB WAGES- FULL TIME $2,386.71

KENNETH GEFFERS FEB WAGES- PART TIME $1,252.13

KURT CROSTHWAITE FEB WAGES- MAYOR $400.00

**Account Revenue Expense**

General $6,299.49 $11,705.08

Road Use $9,280.06 $2,226.88

Employee Benefits $609.86 $2,597.02

Emergency $57.10 $0.00

Housing Rehab $4,999.80 $0.00

Debt Service $0.00 $0.00

Capital Improvement $18.18 $0.00

08 Citizen Project $0.00 $0.00

Water $7,148.25 $4,285.00

Sewer $6,006.27 $1,801.51

Landfill/Garbage $4,307.06 $4,322.25

Storm Water $782.51 $22.75

Hwy 30 STSW $0.00 $4,076.88

Sunnyside/Clinton STSW $0.00 $0.00­­­\_\_\_\_\_\_

**Total $39,508.58 $31,037.37**

Citizen & Non-Citizen Inquiries: None.

City Attorney Report: None.

The Clinton County Sheriff’s Report was read.

Motion by Beuthien, Second by Stearns to approve the ICAP Insurance Renewal; authorizing the signing of the renewal and issue of the annual payment. Ayes; All.

Motion by Stearns, Second by Fischer to table the Planning & Zoning Board & Board of Adjustments Commission, and set a special meeting to discuss the items on March 29th, 2018 at 6p.m. at City Hall. Ayes: All.

Motion by Fischer, Second by Brix to authorize the City Attorney to draft a letter to the property owner and tenant; detailing the next steps of the Nuisance Abatement of Parcel ID# 4600990000. Ayes: All.

Motion by Brix, Second by Stearns to approve the handicap accessible door bids by Doors Inc for Horton. The PW Dept. is to contact Doors Inc to place the order, to be completed prior to June 30th, 2018. Doors to include; the double entrance at City Hall, City Park Restroom, and the Community Center’s front door. Ayes; All.

Motion by Fischer, Second by Beuthien to approve Gary’s Electric LLC’s bid to install the electrical for the handicap accessible doors. Ayes; All.

Motion by Stearns, Second by Fischer to approve Marv’s Remodeling’s bid to complete the interior framing, drywall, painting, trim as bid at the Old Pump House, work to be completed prior to Children’s day 2018. Ayes; all.

Motion by Stearns, Second by Fischer to approve Marv’s Remodeling’s Bid to complete the concrete handicap ramp at the Old Pump house, prior to Children’s Day 2018. Ayes; All.

Motion by Brix, Second by Beuthien to approve Gary’s Electric LLC’s bid to complete the electrical improvements at the Old Pump house, prior to Children’s Day 2018. Ayes; All.

Motion by Beuthien, Second by Stearns to un-lock the Ball Park Restrooms, and leave them un-locked and available for Public use. A sidewalk is to be poured from the existing sidewalk to the east of the restroom, to connect that sidewalk to the concrete pad at the restroom. The work is to be completed by Marv’s remodeling; while completing the Old Pump House ramp. Ayes: All.

Motion by Fischer, second by Brix to approve the donation of a new Ball Park sign, front and back, to be color matched to the City Hall, and Community Center signs, the work is to be completed by Custom Art & Signs. Ayes: All.

Ball Park Trail Lights were discussed. Steve is going to work with Lenny Larson from ISG to obtain more details on locations of the lights; and various models of lights; to use to contact local contractors to obtain a more detailed bid; to then be used to help determine if Council will pursue adding lights to the future trail. To be revisited during the FY20 Budget workshop.

Motion by Fischer, Second by Stearns to order an appraisal on City Lot: Parcel ID# 4601010000.

Motion by Fischer, Second by Beuthien to approve the HWY 30 Coalition. Ayes: All.

Further discussion on allowing ATVs to operate on the snowmobile trail will be added to the April agenda.

Motion by Stearns, second by Fischer to estimate the March bill for the Community Center.

ECIA Farm to Market Grant Application: No discussion.

UTV Permits: A citizen inquired if a UTV Permit is needed in town, if it is registered with the County. Per City Code, it is required to be registered within the City as well.

Chapter 136 Sidewalks: Discussion on reminding property owner’s that a Certificate of Compliance is needed when selling a home, and the requirement of having a sidewalk installed along the property as a condition of compliance.

Motion by Stearns, Second by Fischer to table Resolution No. 18-06 until the appraisal has been completed and the Resolution updated. Ayes: All.

City Public Works Employee Report: Kilburg reported there is a culvert rusting out on Prairie Lane, which will be fixed once the frost is out. Dual-wall plastic will be used for the repair by JJJ. Kilburg reported the flow meter at the Lagoon is in need of replacement, waiting on estimates to have it replaced. The Pick-up is in for repairs, and the new Pick-up should be here within 2 weeks. As a reminder, Compost pick-up by the City is set to begin after May 1st on Mondays & Thursdays.

City Clerk Report: Conner reported the City has completed the pre-application for up to a $25,000.00 grant with ECIA for the RCTP program to help fund upcoming street improvement projects. Conner also reported the Community Center & City have a 5 year auto-renewed lease for the Insurance coverage through ICAP. Conner reported the Sunnyside Storm Sewer project is set to begin on March 19th, 2018.

Mayor’s Report: Mayor Crosthwaite inquired about abandoned vehicles, and mentioned discussions/ideas regarding the Fire Department Lot/City Park/ Don Kent’s Depot.

Chairperson Beuthien: Beuthien inquired about the status of the storm water line near the City Park. Kilburg reported he cleaned the grate and the flow was improved; the prior blockage may have cleared itself- it will be kept clean and monitored. Beuthien, requested the area behind the community center be repaired where the sewer was fixed, possibly with cold patch.

Chairperson Stearns: None.

Chairperson Olson: Absent.

Chairperson Fischer: Fischer reported on storm sewer concerns along the North end of Smith Street. Fischer will bring an estimate received to add storm sewer in the area to the April meeting for discussion. Fischer also noted he had received concerns regarding a sidewalk needing filled in/repaired where it had been dug up for a sewer replacement on the 800 block of Fulton Street; it was noted that the fill had begun to be completed prior to the meeting. Fischer noted a culvert that is damaged in the alley entrance of the 900 block of Fulton Street. The PW Dept. will remove the culvert as it is not used; and will fill the area.

Chairperson Brix: Brix reported WGML will meet on Wednesday March 21st at 7:00 p.m. at the Wheatland City Hall to discuss single stream recycling.

Motion by Stearns, second by Fischer to adjourn at 9:42 p.m. Ayes: All.

The next Regular City Council meeting will be held at 7:00 p.m. on Monday April 9th, 2018 at City Hall located at 615 Sunnyside St. in Grand Mound, IA 52751.

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Kurt Crosthwaite, Mayor

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Melissa Conner, City Clerk

“These minutes are not official minutes until approved by the City Council.”